

**Hudson River Drinking Water Intermunicipal Council & Hudson 7**  
**Goals and Tasks FY 2026 - 2028**  
**Source Water Protection Coordinator/Consultant**

*Note: As in prior years, not all tasks may be active simultaneously; timing will depend on project priorities and resources.*

[Goals \(2023-2025\)](#)

[RFP 2026](#)

**Goal 1: Administration and Governance Support**

*Ensure effective and transparent Council governance through coordinated administration, leadership support and recordkeeping.*

- Coordinate all aspects of Council governance, including preparation of agendas, facilitation of hybrid meetings, documentation of minutes, coordination of guest speakers, and completion of follow-up items;
- Assist the Council in compliance with its bylaws and policies, and draft updates as authorized;
- Research and recommend equitable and inclusive policies for Council and committee operations;
- Provide administrative support to Council officers;
- Maintain organized and accessible Hudson 7 records and files.

**Goal 2: Outreach, Communications, and Advocacy**

*Strengthen awareness and support for Hudson 7 through effective communications, partner engagement and public outreach.*

- Maintain up-to-date contact lists of local and state representatives, local, state and federal agencies, corporations, non-profit organizations and community members;
- Serve as a primary point of contact for communications, ensuring timely responses, including FOIL requests;
- Develop and disseminate communications on behalf of Hudson 7, including presentations, written materials, and digital content;

- Prepare and publish blog posts, reports, memos, and manage Hudson 7 social media platforms;
- Maintain a timeline of Hudson 7 activities and key milestones.

### **Goal 3: Utility Operator Support**

*Strengthen collaboration, training, and technical coordination among water treatment operators and advisors to support reliable drinking water operations.*

- Collaborate with drinking water treatment plant operators to design and support an annual training program eligible for continuing education credits;
- Plan and implement Hudson 7 Water Operators Appreciation Week;
- Convene operator workshop focused on coordinated Harmful Algal Bloom (HAB) response planning and information-sharing with NYSDOH;
- Coordinate with Dutchess County and Dutchess County DOH to share relevant water quality data (e.g., HABs, DBPs, taste/odor) with operators.

### **Goal 4: Committee and Technical Advisor Support**

*Support the Council committees and technical advisors in achieving their objectives and sustaining long-term success.*

- Provide coordination, materials and facilitation for all Council committee and technical advisors work.

### **Goal 5: [DWSP2 Program Management Team \(PMT\) Leadership](#)**

*Coordinate, prioritize, and support effective implementation of the Drinking Water Source Protection Program across the Hudson 7 region.*

- Pre-Meeting Strategy: prioritize issues, define roles, assign tasks, review schedules, address staff succession;
- Kick-Off Meeting: organize PMT organizational meetings, review implementation items, and establish support processes;
- Regular PMT Meetings: schedule recurring meetings, track progress, assign tasks, share materials;
- Future Meetings: review actions, select new projects, and engage supporting organizations.
- Key Initiatives:
  1. Hudson 7 Emergency Notification System / Response Plan Updates

2. Pilot Source Water Monitoring / Research Agenda (coordinate with Riverkeeper, universities, and estuary programs);
3. Education and Outreach: promote source water protection practices and support municipal Stormwater Management Programs;
4. Watershed Management: enact model watershed policies, conduct code reviews, and make adoption recommendations;
5. Utility Coordination & Shared Services: strengthen operator relationships and expand shared service;
6. Interagency Coordination: align policies, provide maps and mitigation strategies, assist municipalities with resolutions and DWSP2 incorporation.

**Goal 6: Maintain Watchdog Role on Key Issues Threatening Water Quality**

*Support monitoring and coordination on key issues that may affect Hudson River drinking water quality.*

- Maintain a communication network regarding mid-Hudson River issues affecting drinking water;
- Support committee activities related to coal tar, spill drill and response, HABs and other source water concerns;
- Coordinate with state and federal regulatory agencies as needed.

**Goal 7: Support Sustainable Nonprofit Operations**

*Support the development of a strategic direction for Hudson 7's long-term nonprofit operations.*

- Facilitate strategic planning sessions to develop mission, vision, and goals;
- Support Council in developing sustainable funding and maintaining membership fees.